

# Consent to the Processing of Personal Data for the Website

## 1. Personal Data Controller

The Personal Data Controller is the Federal State Budgetary Educational Institution of Higher Education “Lomonosov Moscow State University” (structural unit – the Moscow School of Economics), INN 7729082090, OGRN 1037700258694, address: 119991, Moscow, Leninskie Gory, 1, website address: <https://mse.msu.ru/>, address for inquiries: [mail@mse-msu.ru](mailto:mail@mse-msu.ru) (hereinafter referred to as the “Controller”).

## 2. Method of Giving Consent

By checking the relevant box (checkbox) and/or clicking the “Submit”, “Register”, “Submit Application” button or another similar button in the web form on the website, I hereby, freely, of my own will and in my own interest, give the Controller my consent to the processing of my personal data on the terms set out in this document.

## 3. Purposes of Personal Data Processing

- 3.1. Consideration of an inquiry, question, request or feedback request.
- 3.2. Registration for open days, open lectures, consultations and other events, and sending organizational messages regarding the relevant event.
- 3.3. Provision of consultations on educational programs, admission rules, additional education and other areas of the faculty’s activities.
- 3.4. Ensuring the functioning, security and administration of the website, preventing abuse and maintaining records of inquiries.
- 3.5. Obtaining website usage statistics and improving the website to the extent necessary for analysis of visits and user behavior.

## 4. List of Personal Data Processed under this Consent

- 4.1. Surname, first name, patronymic;
- 4.2. Email address;
- 4.3. Telephone number;
- 4.4. Content of the inquiry, question, message or comment to an application;
- 4.5. Information on the applicant category or role in a specific event, if such fields are provided by the form, including, in particular: applicant, 10th-grade student, 11th-grade student, parent, program attendee, event participant;
- 4.6. Other information that the data subject voluntarily indicates in the text of the message on their own initiative.

## 5. Technical Data

The data subject also expresses consent to the processing of technical data collected when using the website, including the IP address, cookies and related identifiers, location/region information, information about the device, browser, operating system, language and software version, screen resolution, information about the source of referral to the website, visit time, viewed pages, clicks on website elements and other actions on the website, as well as security logs and other technical logs necessary to protect the website and ensure its proper operation.

## 6. Actions with Personal Data and Methods of Processing

The Controller has the right to perform the following actions with personal data: collection, recording, systematization, accumulation, storage, clarification (updating, alteration), extraction, use, transfer (provision, access) to the persons specified in the separate document [“List of Third Parties, External Services and Public Platforms Related to the Operation of the Website”](#), blocking, deletion, destruction.

Processing may be carried out by automated, non-automated and mixed methods, using computer equipment, information and telecommunication networks and/or without the use of such means.

## 7. Limitation of the Subject Matter of Consent

- 7.1. This consent applies only to data processing through the forms and technical mechanisms of the website <https://mse.msu.ru/>
- 7.2. This consent does not apply to the processing of personal data that the data subject transfers through external services and websites accessible via separate links from the website, including document submission services, government portals and other external forms; the processing of such data is governed by the documents of the relevant Controllers.

## 8. Validity Period of Consent

- 8.1. For data entered into website forms, the consent is valid until the purposes of processing are achieved or until the consent is withdrawn, but for no more than 1 (one) year from the date of completion of the processing of the specific inquiry, event or consultation, unless a longer period is required by the legislation of the Russian Federation or for the protection of the rights and lawful interests of the Controller.
- 8.2. For technical data, the consent is valid for the lifespan of the relevant cookies, the storage period for technical logs and backup copies established by the Controller’s internal regulations and the legislation of the Russian Federation, but not longer than is necessary for the purposes of processing.

## 9. Procedure for Withdrawal of Consent

- 9.1. Consent may be withdrawn by sending a request to the email address [mail@mse-msu.ru](mailto:mail@mse-msu.ru), or by postal mail to the Controller’s address.

- 9.2. The request must allow the requester and the specific consent being withdrawn to be identified.
- 9.3. The Controller has the right to continue processing personal data after withdrawal of consent if such processing is necessary in cases directly provided for by the legislation of the Russian Federation.

## 10. Final Provisions

This consent is not consent to receive advertising, consent to the processing of personal data permitted for dissemination, consent to the use of the image of a citizen, or consent to include information in publicly accessible sources of personal data for informational support purposes.

The date of giving consent shall be deemed to be the date and time when the checkbox is checked and/or the “Submit”, “Register”, “Submit Application” button or another similar button in the web form on the website is clicked and the relevant form is sent.

**Signature of the data subject**

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**Full name**

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**Date**

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